



PRIMARY ADMISSION - NOTES 2027-2028

Kent schools:

You must complete the Kent County Council (or other Council if your child is resident in another county) Reception Common Application Form (RCAF) at: <https://www.kent.gov.uk/education-and-children/schools/school-places/move-to-a-different-school>

Please read the Admissions Policy which can be found on the school's website.

Please also ensure that you have read the school's Privacy Notice, which can be found on the school's website.

In addition to applying through your home local authority website by completing a CAF all applicants who wish to apply under the oversubscription criteria listed in the policy are requested to complete a Supplementary Information Form (available on the school websites or from each school's Admissions Officer).

Completed forms, along with any supporting documentation, should be sent to the Admissions Officer at the school at the time of application. Not doing so may lead to your child being placed in a lower priority category than they should.

Any supporting documentation requested must be provided to the school by the closing date. This includes for Catholic, Other Christian or Other Faith children, a copy of the baptismal certificate/dedication or evidence of membership.

Please note that if you are not offered a place and submit an appeal, a copy of the form will be submitted to the Appeal Panel.

In Year or Casual Applications

Applications made too late for the local authority co-ordinated system, In-year applications for year R and applications for entry to years 1-6 must be made on the IYCAF (In -Year and Casual application Form) available on school websites. The same policy and procedure (apart from the timetable) applies to these applications. This form must be sent to the school's Admissions Officer. All applicants who wish to apply under the oversubscription criteria listed in the policy are requested to complete a Supplementary Information Form (available on the school websites or from each school's Admissions Officer). Completed forms, along with any supporting documentation, should be sent to the Admissions Officer at the school at the time of application. Not doing so may lead to your child being placed in a lower priority category than they should. Any supporting documentation requested must be provided to the school by the closing date. This includes for Catholic, Other Christian or Other Faith children, a copy of the baptismal certificate/dedication or evidence of membership. Please note that if you are not offered a place and submit an appeal, a copy of the form will be submitted to the Appeal Panel.